

Please complete this form for permanent road closure and return to Dubbo Regional Council.

NOTES

1. The applicant must be the owner of the adjoining property or an approved representative of the owner. If the road is not under the control of the Council, you will need to apply to the relevant road authority.
2. The minimum fee is not refundable and will be charged at the time of lodgement of the application for Council to investigate the status of the road in order to determine whether it can be closed and sold.
3. The applicant is to meet all legal and professional costs in relation to the closure process and sale price including charges for valuation upon completion of the sale; or the sale price will consist of the value of the land being acquired, legal and professional costs incurred by Council as part of the road closure and sale process. These include surveying and plan registration, valuation report, contract preparation, and the like.

APPLICANT DETAILS

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	

BUSINESS DETAILS

Your Name	
Company Name	
ABN	
Company Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email	

PROPERTY/SITE DETAILS					
Lot No		DP/SP No		House Number	
Street/Road					
Town		State		Postcode	
Business/Building Name					
Type of Use	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Rural	
Purpose/Intended Use					
Description of road/status of road	<input type="checkbox"/> Formed		<input type="checkbox"/> Unformed		
Is the road closure associated with a development application/complying development certificate?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		

AGREEMENT BY ADJOINING OWNERS	
Owner 1	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	
Owner 2	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	

Owner 3	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	
Owner 4	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	

SITE PLAN TO INCLUDE THE FOLLOWING (to be submitted with this application)	
1.	The location of the applicant's adjoining property;
2.	The location, boundary dimensions, site area and north point of the land;
3.	The existing public utilities on the land (evidence that you have contacted 'Dial Before You Dig' (please include copies of current service plans with this application));
4.	The location and uses of any buildings or structures encroaching on the land;
5.	The location and uses of buildings on sites adjoining the land;
6.	A survey plan should be provided where available;
7.	Proof of non-objections from adjoining property owners; and
8.	Other (please specify):

APPLICANT'S CHECKLIST

1. All information from pages 1 to 3 being completed;
2. Site Plan as specified in Item 6 (page 3);
3. Payment of preliminary investigation fee (not refundable);
4. Agreement of adjoining owners (evidence in writing).
5. Evidence that you have contacted the 'Dial Before You Dig' (please include copies of current service plans with this application).

Note to Applicant: There is a fee associated with this application. For Council's current Fees and Charges, refer to our website <https://www.dubbo.nsw.gov.au/about-council/our-responsibilities/community-strategic-plan>

APPLICANT SIGNATURE

Signature	
Print Name	
Date	

PRIVACY NOTE:

Council is bound by the provisions of the Privacy and Personal Information Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained. For further information, please refer to Council's Privacy Management Plan Policy located on Council's website www.dubbo.nsw.gov.au

OFFICE USE ONLY

Receipt Type		Amount		Receipt Number	
Cashier				Date	